

# Pele Trust Board of Directors



## MINUTES

### Annual General Meeting 6.30pm on Thursday 16<sup>th</sup> January 2020

**Members:** Mr G Miller, Ms L Atkin, Mrs M Barnes, Mr G Holmes

**Directors:** Revd. Steven Harvey (SH), Beryl Condra (BC),  
Chris Gill (CG), Marian Stromsoy (MS), Rishi Kohli (RK)

#### In Attendance

Kieran McGrane (KMC) – CEO  
Lynn Blain (LB) – Deputy CEO  
Claire Hancock (CH) – Business Manager  
Julie Collins (JC) – Management Accountant  
Steve Leigh (SL) – Clerk to the Board

Item	Description of Discussion	Action
1.	<p><b>Welcome from the Chair</b></p> <p>The meeting opened at 6.30pm with the Chair welcoming all to the meeting. All were invited to introduce themselves.</p> <p>It was confirmed that the meeting was quorate and could move to business.</p>	
2.	<p><b>Apologies for Absence</b></p> <p>Apologies for absence were received from Bishop M Tanner, Hugh Clear Hill and Ross Golightly. It was noted a proxy vote had been received from Bishop Tanner nominating Mrs L Atkin as his proxy to vote in his name at the Annual General Meeting.</p> <p>Members RESOLVED to consent to the absence of Bishop Tanner, Hugh Clear Hill and Ross Golightly who were unable to attend the meeting.</p>	CtoB
3.	<p><b>Presentation and Adoption of Annual Report and Financial Statements for the Year Ended 31<sup>st</sup> August 2019</b></p> <p>Attention was drawn to the Annual Report and Financial Statements for the Year Ended 31<sup>st</sup> August 2019 which had been previously circulated.</p> <p>KMC introduced this item, reminding Members of the main objectives that had been set for the Trust for the year, namely:</p> <ul style="list-style-type: none"> <li>To build a learning community that enables Trust schools to support and challenge each other</li> <li>To provide consistently outstanding education whilst offering a stable pathway for students, parents and staff</li> <li>To have an influential voice and be instrumental in contributing to the development and enrichment of education to the North East</li> </ul>	

	<p>Members were informed of the journey that all schools had been on over the past 12 month period, noting the significant changes and challenges faced in moving from 3-tier to 2-tier provision as well as becoming part of a MAT arrangement. All schools were commended on their positive response to change, the high levels of performance maintained, and the significant achievements secured.</p> <p>Members noted that the Board of Directors had provided a significant amount of time in supporting the progress made to date, positioning the Trust with a strong foundation for moving forward. Looking to the year ahead, it was highlighted that transition between Primary and secondary phase would be a key area of focus across all schools, with many shared activities, events and learning to support pupils in their progress from primary to secondary education.</p> <p>Members were walked through the content of the Annual Report and the Accounts with an explanation of the information and financial statements presented. It was noted that the audit reports undertaken as part of this process were clean and had produced unqualified reports, supporting the view that the accounts present a true and fair view of the Trust's financial activities with no issues identified that would require formal reporting. This further endorsed and validated the hard work that had been invested by all schools in the journey to date.</p> <p>Members discussed the range of support provided by the Central Services Team, noting that a top slice from school budgets (circa 5.2% for 2018/2019) had been identified to cover the delivery of this support. This was being closely monitored for 2019 / 2020 in line with a growing understanding of school needs and requirements.</p> <p>Members RESOLVED to receive and adopt the Annual Report and Financial Statements for the Year Ended 31<sup>st</sup> March 2019.</p>	CEO / COO
4.	<p><b>Any Other Business</b></p> <p>The Chair informed Members that following the resignation of Richard Bliss as a Director to the Board earlier in the Autumn term, there was now a vacancy which the Directors wished to progress and make an appointment to. Directors were currently searching for interested candidates and Members were invited to identify anyone they felt would like to be considered.</p> <p>It was noted that once a prospective candidate had been identified, a General Meeting of the Members would be convened for consideration and approval to the recommended appointment.</p> <p>The Chair thanked the Members and Directors for their attendance and contributions to the meeting.</p> <p>There being no further business, the meeting was closed at 7.00pm</p>	

Chair.....

Signed.....

Date.....